

# City of Coconut Creek InterOffice Memorandum

---

**To:** Administrative Approval File -  
PZ-07040016

**Date:** October 14, 2008

**From:** Liz Aguiar  
Development Review Supervisor

**Subject:** **CRS Management Bldg  
Coconut Creek Allstate Site  
Plat**

---

Consistent with the City's approach to maintaining a comprehensive digital archive of all approved site plans, the previously approved Administrative Approval (AA) site plan for the existing CRS Management Building, approved on May 31, 2007, was scheduled for scanning by the City's GIS Department. During review of the plan by GIS, a discrepancy was discovered which incorrectly identified the plat for the referenced site as the Keyes Coconut Creek Investors Plat. Further research by the Planning & Zoning Department confirmed the discrepancy through Broward County records.

The correct plat name for the CRS Management Building is the Coconut Creek Allstate Site Plat. Therefore, the Development Services Department has revised the site plan file PZ-07040016 and digital archive file name to properly reflect the plat as the Coconut Creek Allstate Site Plat.

This memo shall serve as formal acceptance of the changes identified herein and will be archived as follows;

- 1) Planning Department's Administrative Approval file PZ-07040016.
- 2) Digital archive file;  
Z:\GIS\DevServices\Planning\ScannedSitePlans\CoconutCreekAllstateSite\CRS  
Management Building AA 5-31-07.

cc: Scott Stoudenmire, Deputy Director of Development Services  
Jim Hetzel, MainStreet Project Coordinator  
Heidi Solano, Planner  
Natacha Josiah, Zoning Officer  
Marianne Bowers, Project Specialist

E:\Development Services\LAguiar\Documents\Cases\CRS Management\MTF Plat Correction M-11345 10-14-08.doc