

City of Coconut Creek InterOffice Memorandum

To: Vista BMW
Site Plan File #PZ01-08

Date: November

From: Liz Aguiar, Planner II *LA*

Subject: Vista BMW Site Plan
Modification

The following minor field adjustment to the approved site plan has been accepted by the Development Review Committee. Due to the nature of the request and the negligible impacts associated with the change, no additional review is required.

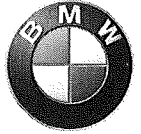
Requested Change:

This memo shall serve as formal acceptance of this change and will be included as part of the Planning Department's file (PZ01-08) relating to the site plan approval.

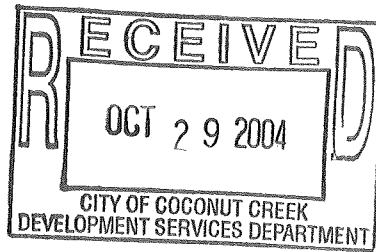
The applicant has requested a change in the site plan. Specifically, the site plan was approved with a loading zone immediately adjacent to the access door into the parts department. The applicant wishes to move the loading zone several feet to the north in order to accommodate a small fenced area for parts delivery. The loading zone relocation is still accessible through the buildings access door and does not impede traffic patterns nor does it encroach into any code required parking or pedestrian access points.

Attached is a revised site plan, as provided by Robert Reid Wedding Architects, architect of record, and a cover letter provided by Vista BMW with a brief explanation of the request.

E:\Development Services\LAguiar\Documents\Cases\Sample Lyons\Vista\Memo Loading Zone Change 7-2-04.doc



October 25, 2004



City of Coconut Creek
Zoning Department
4800 West Copans Road
Coconut Creek, FL 33063

To Whom It May Concern:

We are requesting that the location of the required Loading Zone be relocated as shown on the attached revised site plan. The reason for the requested change is to allow the area where the current Loading Zone is located to be used as a drop off area for parts delivery, and to have the area covered by a canvas canopy and surrounded by a fence.

Thank you in advance for your time and consideration in this matter, and please call if you have any questions, or need additional information.

Regards,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke.

Jonathan Chariff
Vice President

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