## City of Coconut Creek InterOffice Memorandum

**To:** Administrative Approval File - PZ-01-41 **Date:** September 29, 2011

From: Liz Aguiar Subject: Vista BMW

**Development Review Supervisor** 

The Development Review Committee has accepted the following to be included within the approved administrative approval file for the Vista BMW automobile dealership. Due to the nature of the request and the negligible impacts associated with the change, no additional review is required. This memo shall serve as formal acceptance of the changes identified herein and will be archived as follows:

- 1) Planning Department's Administrative Approval file PZ-01-41
- 2) Digital archive file;

Z:\GIS\DevServices\Planning\Scanned Site Plans\LyonsAndSampleRoadPlat\Vista BMW

The proposed change does not conflict with standards set-forth within the City's Land Development Code Division 3, Zoning District Regulations and Tables.

## Requested Change:

The applicant is requesting approval to install a concrete slab to be used for the display of automobiles within the site. Immediately adjacent to the proposed new slab is an existing vehicle display area. The new slab will match the existing adjacent slab and essentially provide an extension to the existing vehicle display. Because the proposed location has only sod, there will be no tree or shrub removal or replacement.

Attached to this memo are the following;

- 1) Letter dated September 20, 2011, from Mr. Jonathan Chariff for Vista Motors, requesting proposed change.
- 2) Site plan depicting location of proposed concrete.
- 3) Color photo of area.

This approval is limited as stated herein and does not preclude the applicant from complying with all other requirements within any previously approved site plan, Administrative Approval or PCD.

Further, it is the applicants' responsibility to ensure that all required permits are received prior to commencement of any work on site.

cc: Jim Hetzel, Sustainable City Coordinator Heidi Solano, Planner Natacha Josiah, Zoning Officer

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## **Vista Motors of North Broward**



September 20, 2011

Via email jhetzel@coconutcreek.net laguiar@coconutcreek.net

Jim Hetzel
Sustainable City Coordinator
Planning and Zoning Division
Department of Sustainable Development
City of Coconut Creek
4800 West Copans Road
Coconut Creek, Florida 33063

Re:

Vista BMW

450 sf Added Display Area/Concrete for Mini

Dear Jim:

I am enclosing a Site Plan with site data modifications showing the new concrete slab display area which we are requesting approval from the City. The new area will allow us to display more cars in the area which is predominantly our highlighted Mini Car Display, as one comes to the dealership from NW 42<sup>nd</sup> Avenue.

As noted on the plan, we are minimally affecting the plan by changing 450 sf of grass area into new concrete area which will match the finish of the adjacent existing concrete area.

Thanking you in advance for your assistance in this matter. Gary J. Rito will be acting as our authorized agent in securing these final approvals through Planning and Development and the Building Department.

Very truly yours,

Jonathan Chariff

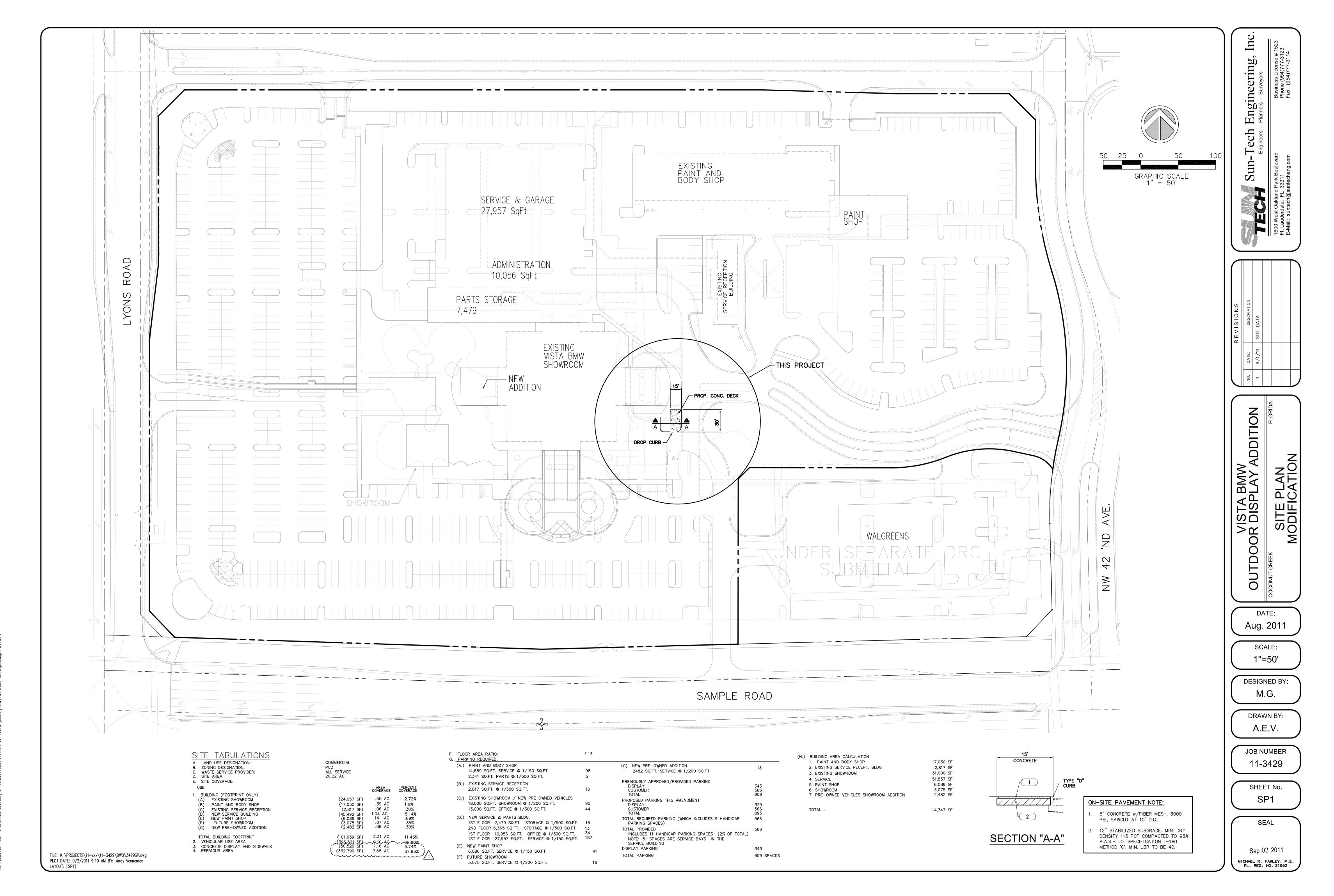
Vice President

Vista Motors

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